

**Earth Science Teachers' Association**  
**57th ANNUAL GENERAL MEETING**  
**2.15 pm, Saturday 28 September 2024**  
**hosted by the University of Liverpool**

**AGENDA**

**1 WELCOME & APOLOGIES FOR ABSENCE**

**2 MINUTES OF THE FIFTY-SIXTH AGM**

The AGM is asked to approve the minutes of the 56th Annual General Meeting, held on Saturday 30 September 2023, and hosted by the University of Portsmouth.

**3 MATTERS ARISING FROM MINUTES OF FIFTY-SIXTH AGM**

**4 ANNUAL REPORTS**

4.1 Chair	Angela Bentley
4.2 Treasurer	Michael Kelly
4.3 Secretary	Stephen Davies
4.4 Membership Secretary	Joanie Marion. Stephen Davies
4.5 Higher Education Co-ordinator	Tom Argles
4.6 Secondary Co-ordinator	Ryan Lawson
4.7 Primary Co-ordinator	Tracy Atkinson
4.8 Editors	Matthew Martin (TES) Joanie Marion (ESTA News)

**5 ELECTION OF OFFICERS OF COUNCIL**

Any members wishing to propose candidates for a role as an Officer or a Co-opted Member of the Council should ensure nominations are returned to the ESTA Chair, Angela Bentley, by 12.00 noon, on Saturday 28 September 2024, using the form provided.

<b><u>Council Officers</u></b>	<b><u>Incumbent</u></b>	<b><u>Nominee</u></b>	<b><u>Proposed</u></b>
Chair Designate	Vacant	Dave Turner	Council
Secretary	Stephen Davies	Sydney Jones-Jackson	Council
Membership Secretary	(Stephen Davies)	Stephen Davies	Council
Primary Co-ordinator	Tracy Atkinson		

Several members are co-opted to roles on Council. The following roles is vacant, and members are encouraged to submit nominations.

<b><u>Co-opted members</u></b>	<b><u>Incumbent</u></b>	<b><u>Nominee</u></b>	<b><u>Proposed</u></b>
Assistant Web Manager	(New)	Matthew Pearce	Council

**6 ANY OTHER BUSINESS**

6.1 Recent changes to ESTA

Items to be considered under this section should normally be submitted to the ESTA Secretary, Stephen Davies, by 10.00am on the morning of the AGM.

## EXTRAORDINARY GENERAL MEETING

At an appropriate point with the AGM, an EGM will be held to consider proposed changes to the Association’s rules. The proposals will be published on the ESTA website – [ESTA | Earth Science Teachers' Association](#) – and circulated by email prior to the EGM to enable members to examine them before the meeting.

In essence, the proposals aim to move ESTA to an elected membership, as appropriate to an organisation which has been awarded the ac.uk suffix, and to separate the rules which need the approval of the Charity Commission from the regulations which do not need such approval, to enhance the efficient running of the Association..

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## Nomination to ESTA Council

1. Any ESTA member is invited to stand for election as an officer.
2. Council terms of office are normally 3 years.
3. The Proposer is generally expected to introduce the Nominee with a few brief words at the AGM prior to the election.
4. Nominations should be handed to the Chair before 12.00 noon Saturday 28th September 2024.

Post: .....

Name and Signature of Nominee: .....

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Name and Signature of Proposer: .....

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Name and Signature of Seconder (1): .....

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Name and Signature of Seconder (2): .....

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## APPENDIX

### A summary of the Primary Education Co-ordinator’s role

- Provide leadership in the development of the Earth science components of the Primary curriculum covered within both Science and Geography, including assessment.
- Provide effective curriculum-centred educational resources to support the teaching membership, primarily through the Teaching Primary Earth Science supplement and ad hoc in-service training sessions.
- Maintain effective links with appropriate educational organisations (e.g. DfES, QCA).
- Provide a first point of contact for Primary Education enquiries.
- Identify and champion projects to enhance Primary education teaching support, providing leadership and/or input as appropriate.
- Encourage contributions to the ESTA website News and resources sections and to the *Teaching Primary Earth Science* supplement and *Teaching Earth Sciences*.

**Earth Science Teachers' Association**  
**Minutes of the 56th Annual General Meeting**  
**held on Saturday 30<sup>th</sup> September 2023, hosted by Portsmouth University.**

**1. Welcome and apologies for absence**

James Speed (substituting for Angela Bentley) welcomed everyone to the AGM and thanked the University of Portsmouth for hosting the Conference and the AGM.

Apologies for absence were received from:

Angela Bentley, Joanie Marion, Maurizio Bartozzi, Maggie Williams, Tom Argles

**2 Minutes of the 55th AGM held on 24th September 2022**

The minutes of the fifty-fifth Annual General Meeting, held on Saturday 24<sup>th</sup> September 2022 in the University of Leicester, were accepted as a true record, *nem con*. (Proposed Pete Loader; seconded Hazel Clark ).

**3 Matters Arising from the 55th AGM**

There were no matters arising.

**4 Annual Reports**

Annual reports from Council members had been published on the ESTA website ahead of the AGM. The reports were taken as read.

**5 Election of Officers to Council**

The following posts were vacant:

5.1 *Membership Secretary*; Joanie Marion had been nominated by Council and was elected unopposed. No other nominations had been received.

5.2 *Treasurer*; Michael Kelly had been nominated by Council and was elected unopposed. No other nominations had been received.

5.3 *Secretary*; Stephen Davies had been nominated by Council and was elected unopposed. No other nominations had been received.

5.4 *Secondary Co-ordinator*: Ryan Lawson had been nominated by Council and was elected unopposed. No other nominations had been received.

5.5 *TES Editor*: Matthew Martin was nominated by Hazel Clark, seconded by John Reynolds and was elected unopposed. No other nominations had been received.

The following posts remain vacant and no nominations have been received:

Chair 2024 onwards, Conference Liaison Officer, Projects Manager, Assistant Editor, Display Manager.

**6 Any other business**

There was no other business.

*Stephen Davies, ESTA Secretary*  
*October 2023*